

KENTUCKY BOARD OF ALCOHOL & DRUG COUNSELORS
REGULAR BOARD MEETING MINUTES – November 1, 2024

A regular meeting of the Kentucky Board of Alcohol and Drug Counselors was conducted on Friday, November 1, 2024, at 10:00 a.m. online via Zoom video communication platform and at 500 Mero Street, Frankfort, Kentucky.

MEMBERS PRESENT

Karyn Hascal, Chair
Robert Durham
Danielle Matlock
David Gearheart

DEPARTMENT OF PROFESSIONAL LICENSING

April Alsabrook, Section Supervisor
Lisa Traylor, Board Administrator
Daniel Leffel, Board Attorney
Niki Sharp, Board Administrator

OTHERS IN ATTENDANCE

Jason Palmer
Jessica Bever
Joshua Sherbert
Nathan Stallings
Randall Gutridge
Todd Morris
Gary Santana
Kaiti Gregory
Laura Smith

MEMBERS NOT PRESENT

Dr. Stephanie Raglin, Vice Chair
Leon Heaton

CALL TO ORDER

- Mrs. Hascal called the meeting to order at 10:00 a.m.

MINUTES

- Mrs. Matlock made a motion to approve September 6, 2024, regular board meeting minutes. Motion was seconded by Mr. Durham, and the motion carried unanimously.

DPL REPORT

- No report.

OLD BUSINESS

- Mrs. Hascal and Mr. Leffel met with the cabinet about HB 505, and it was determined that the legal department needed to have more discussions about the legislation due to complications in the bill.

NEW BUSINESS

- Mrs. Alsabrook informed the board that they were out of national compliance with complaints and that Daniel was working on getting a list together to submit.

LEGAL COUNSEL REPORT

- CCS Regulation awaiting to be filed.

APPLICATION REVIEW

- Mr. Durham made a motion for closed session pursuant to KRS 61.810(1)(j)(k) for application review. Motion was seconded by Mrs. Matlock, and the motion carried unanimously. The Board entered closed session at 10:24 a.m.
- Mrs. Matlock made a motion to enter open session at 12:21p.m. Motion was seconded by Mr. Durham, and the motion carried unanimously.
- Mr. Durham made a motion to approve the credentialing applications that were submitted via mail. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.
- Mr. Durham made a motion to approve the credentialing applications submitted via eService's as reviewed. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

REVIEW COMMITTEE

- The review committee made a motion to accept the review committee's recommendations.

Motion was seconded by Mrs. Matlock, and the motion carried unanimously.

COMPLAINTS COMMITTEE

- The Complaints committee did not meet.

TRAVEL AND LODGING

- Mrs. Matlock made a motion to accept travel, Per Diem, and lodging for the November 1, 2024, meeting. Motion was seconded by Mr. Durham, and the motion carried unanimously.

NEXT MEETING

- Regular meeting, Friday, December 6, 2024 @ 10:00 a.m.

ADJOURN

- Mr. Durham made a motion to adjourn at 12:32 p.m. Motion was seconded by Mrs. Matlock, and the motion carried unanimously.